

Dear [your manager's name],

I'd like your permission to attend an Itoc led training workshop focused Amazon Web Services Cloud Fundamentals on February 19th [or March 19th] at the Amazon Web Services offices on 300 Queen Street in Brisbane. Attending this workshop will be beneficial for both my personal growth and our company's cloud knowledge:

- Boosting proficiency in core AWS services like Amazon VPC, EC2, S3, RDS, and Redshift and more.
- Education on technical best practices around cloud architecture, continuous deployment, monitoring and management, performance, security, migration.
- Answers to to questions and learn technical tips and tricks from AWS architects, engineers, product leads and expert users.
- Gaining valuable hands-on experience that can be brought back to my team.

Workshop ticket: \$495

After the workshop, I'll circulate a report that will include a summary of what I learned plus a set of recommendations to increase our team's productivity and maximize our cloud investment.

Thank you for considering my request to attend this event.
Looking forward to your reply,

[your name]